



## **SRI A S N M GOVERNMENT COLLEGE**

Palakol, West Godavari District, Andhra Pradesh- 534260  
Affiliated to Adikavi Nannaya University, Rajamahendravaram  
(NAAC Re-accredited by 'B' Grade with 2.61 CGPA)

College e-mail: [sriasnmgcd@gmail.com](mailto:sriasnmgcd@gmail.com) Website: <https://sriasnmgcdpalakol.ac.in> Phone: 08814229069

### **E- Governance Report**

#### **Examination Cell:**

The college has a separate Examination cell which is fully equipped and ICT enabled. Registration for examination, payment of exam fees, dues etc., time tables, attendance & absentees statement, generation of Hall tickets, bar coding of answer scripts, Seating arrangement, marks consolidation, re-valuation process of answer scripts, mark statement, result logistics, declaration and publishing of examination results. The entire process of the examination work is completed through computerization

#### **Planning & Development:**

The college makes use of electronics and ICT in planning and development. All the activities for the planning and Development of the institution have been in coordination to implement the policies of the Government of Andhra Pradesh. College utilizes the modern and innovative technology to-Students, Public includes parents, alumni, and other stakeholder through its dynamic web site, Whats-app groups, Google tools, virtual equipment, digital equipment, bio-metric systems.

Our college obtains feedbacks through online then analyzed as per suggestions. The academic plan, academic audit, performance appraisal, perspective plan, data updation to CCE routine circulars through emails. Agenda and minutes circulation for all the statutory body meetings, proposals to various funding agencies through online mode, attendance of the students, issue of the books & journals, e-content preparations, interaction with other colleges, LMS, e-quotation for equipment & infrastructure purchase. Our College strategically plans activities and executes them in a planned manner. The activities are decentralized at four levels as departmental, administrative, academic and financial. In order to promote e-Governance in the area of Planning and Development, various initiatives have been undertaken to develop core infrastructure. The major core infrastructure components are data capture templates by the IQAC, upgrading ICT and promoting its use in teaching-learning

processes, use of select social media for greater efficiency and connectedness, leading to enhanced outreach. Automated library with e-resources, virtual classrooms, labs equipped with relevant software, alumni association, fee payments, etc are ICT enabled. Enrolment of students for various courses, viewing of examination results are all computerized. E-learning facilities make the learning process more flexible and student oriented. This improves the teaching and learning quality. In 2018-19 our Institute received guidelines from the State government for various funding proposals under RUSA. We prepared our strategic plan as per their guidelines. The plan aimed at up gradation of our institute with student centric mindset. A Detailed Project Report (DPR) on thrust areas of overall development viz. infrastructure, modernization of laboratories, up gradation of classrooms besides provision and augmentation of various facilities for students was prepared and this proposal was submitted to RUSA. The state project directorate of RUSA sanctioned the proposal.

### **Finance & Accounts**

All budget statement scholarships, expenditure and account statements IT-TDS filing, salary credit to all the staff, generation of pay slips, payments to vendors is made through online. UGC, RUSA, State Government, accumulated and regular special fee funds, College Planning and Academic Council funds and donations by alumni or public. Grants are credited into separate accounts as per the stipulated procedures. Utilization Certificates are being submitted to the departments concerned from time to time to facilitate further grants. Students' scholarships are credited into their accounts. All purchases made for equipment etc. will be scrutinized and passed by the Purchasing Committee consisting of members of senior faculty and the management. All financial matters are scrutinized in internal Audit and the AG audit periodically. All finance and accounts have been computerized: Tally, ERP 9, MS Office, Excel are used.

### **Administration:**

E-governance in administration takes place in the following areas:, NAAC: AQAR online submission. Public Finance Management System (PFMS) to update details on expenditure, advance and transfer when funds are received. NIRF, AISHE: Online survey, updating details of students, faculty members and minority details Salary (Pay) Bill: PF, CPS, SPF, TPF Service Register: CFMS Student Scholarships, Fees, Examination process, Admission Process.

## **Student Admission & Support:**

E-governance is utilized in the admission process by setting up of exclusive and individual email addresses for the prospective students. Correspondence is fully online throughout the admission process. Reservations are followed in the admission process including reservation for girl students. Admissions process is through online mode OAMDC by the APSCHIE. During the pandemic Covid- all the faculty has taken online classes and used different e-resources for the effective teaching. Most of the faculty have make use of Zoom and Google-meet apps for their teaching.



**PRINCIPAL**

**Sri A.S.N.M. GOVT. COLLEGE (A)  
PALAKOL-534 260, W.G.DIST.**